

IDAHO BUILDING CODE BOARD MEETING

Tuesday – July 22, 2008 – 9:30 A.M.

**Division of Building Safety
Board Conference Room
1090 East Watertower Street
Meridian, ID 83642**

***DRAFT MINUTES OF THE JULY 22, 2008 MEETING**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Chairman Tom Wilson at 9:30 a.m. on July 22, 2008.

Board Members Present:

Tom Wilson, Chairman
Ed Wagner, Vice Chairman
Mike Tracy
Kelly Daniels
Doug Brown
Bobby Ball
Janene Welch

DBS Staff Members:

Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Janice Foster, Deputy Administrator, Administration
Jack Rayne, Building Bureau Chief
Kirk Weiskircher, Financial Specialist, Principal
Kay Christensen, Division Chief, Contracts &
Admin. Law Division, Attorney General's Office
Patrick J. Grace, Deputy Attorney General
Arlan Smith, Plan Review Program Manager
Russ Owen, HVAC Code Specialist
Renee Bryant, Administrative Assistant 2
Melinda Doan, Technical Records Specialist
Brandee Pasborg, Office Specialist 2

Board Members Absent:

Ken Sommer
Ron Whitney

Kay Christensen introduced Patrick J. Grace as the Division's new full-time, in-house Deputy Attorney General.

◆ **Open Forum**

No topics were addressed.

◆ **Approval of the July 22, 2008 Agenda**

Doug Brown asked the agenda reflect the meeting date as Tuesday not Monday, July 22, 2008.

◆ **Approval of the March 18, 2008 Board Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the March 18, 2008 Board Meeting Minutes. Ed Wagner seconded. All in favor, motion carried.

◆ **Financial Report**

Kirk Weiskircher reviewed the Financial Report, as well as addressed the costs associated with board meetings.

Ten new fuel efficient (hybrid) vehicles have been ordered. The Division estimates saving 13,000-14,000 gallons of fuel with the hybrid vehicles procured last year.

MOTION: Doug Brown made a motion to accept the Financial Report. Ed Wagner seconded. All in favor, motion carried.

◆ **Schedule 2009 Meetings**

Administrator Pearce suggested the Board consider four (4) meetings per year.

The 2009 Building Code Board meeting dates are as follows: February 18th; May 5th; July 21st; and October 20th. All meetings will be held at DBS' Meridian office and commence at 9:30 a.m.

MOTION: Mike Tracy made a motion to accept the 2009 meeting dates. Doug Brown seconded. All in favor, motion carried.

◆ **SBCB Legislation Procedures and Legislative Report**

Draft legislation to Idaho Codes 39-4107 and 39-4109 were reviewed by the Board. The changes consist of allowing the Board authority to amend specific codes, incorporating the "negotiated rulemaking" process, creating a list of parties the Division is enjoined to notify, clarifying the editions of the code adopted via Administrative Rule by the Idaho Building Code Board and removing irrelevant codes.

MOTION: Doug Brown made a motion to strike, in subsections one (1), two (2), three (3) and four (4), the references to the year of the code; falling back on Administrative Rule section 4109. Ed Wagner seconded. Six ayes and one nay, motion carried.

MOTION: Doug Brown made a motion that the Board adopt the draft legislation with the one amendment on the dates that was previously passed by the Board. Janene Welch seconded. Six ayes and one nay, motion carried.

ACTION: The Division to send copies of the negotiated rulemaking process to the Board, as well as a revised copy of the legislation.

◆ **Bureau Chief's Report**

Activity Report - A handout recapping the Bureau's activities for FY2008 was distributed.

HUD Fees – The Division is considering increasing fees for HUD in-plant related inspection activities.

Iowa Floods – In July, the Division sent two certified building inspectors, Russ Owen and Lori Tinsley, to aid in identifying inhabitable residential and commercial properties affected by the floods in Iowa. Russ Owen described the massive destruction.

♦ **Administrator's Report**

Economy - After traveling through 11 local jurisdictions throughout the Eastern part of the State and meeting with city and county officials, it is anticipated it will be a couple of years before the construction industry sees any significant financial turn-around. Three highlighted areas are: Bonneville County (Ariva), Montpelier (modular plant) and several proposed new companies in Bannock County.

MOTION: Doug Brown made a motion to adjourn the meeting. Janene Welch seconded. All in favor, motion carried. Meeting adjourned at 11:32 p.m.

TOM WILSON, CHAIRMAN
BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the State of Idaho Building Code Board.